

SAMPLE CONTRACT / CO-PRODUCTION

[Annex 1]

BETWEEN CONTRACTING PARTY **Theatre Group W**

[address, www, e-mail, name of the contact person], hereunder named “**W**”, on the one hand

AND CONTRACTING PARTY **Theater XYZ**

[address, www, e-mail, name of the contact person], hereunder named “**XYZ**”, on the other hand.

The contracting parties are in the position to produce the following play: “**Theatre Production A**”.

§ 1. THE TIME AND PLACE OF THE PRODUCTION

“**W**” and “**XYZ**” agree to book and manage together the venue of “**Theatre Production A**”.

[the address of the venue/stage], [dates and times]

- a) rehearsal period and set up
- b) general/dress rehearsals (public)
- c) performances
- d) demolition/storage
- e) other

§ 2. THE “**W**”’s OBLIGATIONS

- a) production management (main producer’s role)
- b) licences, copyright (contracts)
- c) venue (rents, rentals, set, lights, sound, other equipment)
- d) book keeping, budget follow up
- e) other responsibilities

Specification: “**W**” agrees to take out all the necessary insurance for the members of his group as well as for his or her own liabilities, and provide a copy of the cover note on request.

Details: Please check your production plan.

§ 3. THE “**XYZ**”’s OBLIGATIONS

- a) communication (between related parties)
- b) publicity management (media)
- c) marketing (advertisement, printed matter, etc)
- d) house management (ticket sales, ushers, cleaning, etc)
- e) other responsibilities

Specification: “**XYZ**” agrees to take out all the necessary insurance for the members of his group as well as for his or her own liabilities, and provide a copy of the cover note on request.

Details: Please check your production plan.

§ 4. THE SIGNATURES

This contract has to be returned by _____.20_____.

This contract is valid from _____.20_____ till _____.20_____.

There are two identical copies of this contract.

This contract shall be governed and construed by _____[country]_____ law. In the event of any dispute between the parties that cannot be resolved by amicable discussions, either party shall have the right to refer the dispute to the _____[local authorities to solve this kind of situations]_____ for final resolution.

[place, date]

[name of the signatory]
Theatre Group W (“W”)

[name of the signatory]
Theater XYZ (“XYZ”)