

To whom it may concern:

INVITATION
[esimerkki / sample]

We are pleased to inform that **Teatteri Umpihanki**'s performance „XYZ“ (Helsinki, Finland) is officially invited to the **HIGH FEST International Performing Arts Festival 2011**, which will take place on 1 – 10 October 2011 in Yerevan, Armenia.

HIGH FEST has arranged the venue according to Teatteri Umpihanki's wishes and needs, and will cover all local costs (accommodation & meals & transport) for the whole group during their stay in Yerevan. The accommodation will be in double rooms. The Organizing Committee will provide access to all performances, and connected events.

In addition to performances, the producer and manager of Teatteri Umpihanki will give lectures and have a masterclass of theatre management. The artists will meet Armenian theatre groups and practitioners, see the rehearsals and different kind of venues in Yerevan. We are pleased to deepen the cultural co-operation and exchange with Teatteri Umpihanki as a partner during the seasons 2011-2012.

Over past seven years **HIGH FEST** has significantly expanded and has drawn international attention. From 2006 it is announced, by many performing arts networks as a main theatre festival of the former USSR countries (except of Moscow). We are expecting more than **400 participants** (theatre companies and VIP guests) from more than **30 countries** (Russia, UK, France, USA, Austria, Germany, Sweden, Spain, Switzerland, The Netherlands, Israel, Belgium,, Kazakhstan, India, Japan, Singapore and other countries) at the event.

We are ready to collaborate with your company to make it real the participation to our festival.

Sincerely yours,

[virallinen allekirjoitus poistettu]

A. G.
Festival President